

PHAC Drug Testing Committee Handbook

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<p>Drug Testing Rules</p> <p>Refer to updated rules book and update accordingly</p>	<p>Section 2: DRUGS AND FORBIDDEN SUBSTANCES</p> <p>a) The exhibitor or his agent is to advise the Horse Show Manager or Secretary in writing of all drugs administered in any fashion within seventytwo (72) hours prior to or during the show. This information is to be made available for inspection by anyone interested.</p> <p>No horse shall be eligible for competition in any class if it has been administered a forbidden substance, i.e. any stimulant, depressant, tranquilizer or local anesthetic which might affect the performance, temperament or courage of the horse. Also prohibited are any drugs which might mask or screen the presence of forbidden substances. Any horse entered in an approved show is subject to examination by the official Show Veterinarian. Such examinations may include physical, saliva, urine and blood tests at the discretion of the veterinarian. Refusal to submit a horse for examination and to cooperate with the official Show Veterinarian and technicians constitutes a violation and subjects the responsible person to penalties. There will be ZERO tolerance. Mandatory testing fee per horse on entry form: a drug testing fee of \$10.00 per horse for any PHAC approved show held in Canada. Shows will remit the total of fees to the secretary or treasurer of the PHAC and fees for drug testing will be paid by the PHAC. It will be the responsibility of the drug testing committee to arrange for the drug testing at shows they deem should be drug tested. The drug testing shall take place on the last day of the show as late as possible in the day, preferably subsequent to the Barrida of Champions.</p> <p>A drug testing committee or coordinator shall be appointed each year by the PHAC Board of Directors. They shall be responsible for:</p> <ol style="list-style-type: none"> Choosing the shows to be drug tested for the year. Picking which classes and placings in those classes that are to be drug tested. Sending a sealed envelope to the Show Steward for that particular show, outlining the chosen classes and placings. The envelope shall not be opened until the vet arrives on site for the drug testing Choosing a vet to conduct the drug testing and arranging for them to be on site for the testing. Obtaining the kits for drug testing and arranging for delivery of them to the vet's office.
<p>Check List of Things to Complete</p>	
<p>Check the PHAC Website</p>	<p>Check the PHAC website in early May to review posted Premium Lists PHAC - Peruvian Horse Association of Canada</p> <ul style="list-style-type: none"> – Regional Show generally occurs in June – National Show generally occurs in August
<p>Arrange Veterinary Coverage</p>	<p>Contact the Vet listed in the Premium list to discuss the following:</p> <ol style="list-style-type: none"> Confirm they will be available for drug testing on the last day of the show Confirm their address and contact phone numbers for delivery of drug kits (they will go directly to the vet and be shipped back to Maxxam by the vet) Confirm fees and additional charges (generally fees include: Vet time & travel, and courier fees to send specimen collection back to Maxxam) Provide PHAC contact info for billing purposes – vet to bill the Association directly.
<p>Order & Ship Drug Testing Kits</p>	<p>Order Drug kits from Maxxam</p> <ol style="list-style-type: none"> Contact Robina Betts via email RBetts@maxxam.ca to place the order <ul style="list-style-type: none"> – Determine number of horses to be tested – Generally, it is 2-4 horses Provide Veterinary Clinic address and contact information for delivery (delivering them to the vet maintains chain of custody) Confirm shipment has been sent (you should get an email with the tracking number provided) Monitor activity of shipment to ensure it has been delivered Check in with the Clinic to ensure they received the kits

<p>Prepare and Send letter of Instructions to the Vet and Show Steward</p>	<ol style="list-style-type: none"> 1. Send the Vet a copy of the Premium List via email <ul style="list-style-type: none"> – Premium list should contain the phone number of the Show Steward – Vet will contact the Show Steward to determine when to arrive Sunday 2. Use standard form letter (refer to Attachments 1, 2 & 3) 3. Prior to the show send a letter to the Vet and Show Steward with instructions & the list of horses to be tested. <u>Note: the list of horses should be in a separate sealed envelope.</u> Instructions to Vet: <ul style="list-style-type: none"> – Contact onsite show staff to check on the progress of the show to determine when to arrive – Meet with Show Steward (or designate) upon arrival – Open sealed envelope with the list of horses to be drug tested – Draw blood – do not indicate the name of the horse on the specimen tube or documentation being returned to Maxxam (they only use their reference number); show records will indicate the name of the horse in the event the sample is positive – Return kits directly to Maxxam – Give any unused kits to Show Steward 4. In the event that Canada Post is not in service, use courier services and submit the bill to PHAC. They require the original receipt, keep copies for your records.
<p>Confirm Vet and Show Steward have Received the Letters</p>	<ol style="list-style-type: none"> 1. Contact the Vet and the Show Steward prior to the show to make sure they received the letters <ul style="list-style-type: none"> – In the event the letters have not been received or misplaced a copy can be emailed to the Vet and Show Steward no earlier than noon the last day of the show (make arrangements with the Vet and Show Steward to ensure they are able to receive emails on a secured device (smart phone)) – In the event that the Vet and/or Show Steward are unable to receive email a verbal conversation can take place once the Vet has arrived on the show grounds (make sure you have access to the letters you sent to ensure the instructions and selections are accurate)
<p>No Drug Testing</p>	<ol style="list-style-type: none"> 1. Drug testing is done at the discretion of the Drug Testing Committee, with the exception of the Nationals. <ul style="list-style-type: none"> – If you decide drug testing will not be done for a Regional Show then follow the same notification process and send the letters to the Show Steward – Do not order the kits (since the kits go directly to the Vet to maintain chain of custody, there should be no indication to the Show Staff that there will be no testing until the letter is opened) – Refer to Attachment 3
<p>How to Manage Unforeseen Circumstances</p>	<p>Refer to Frequently Asked Questions section on page 5</p>

Frequently Asked Questions (FAQ)

1. Can the instructions be sent via email if they did not arrive as expected, or get mistakenly forgotten? If so, should they be emailed to the Veterinary or to a Show Official?

Answer: In the event of a problem, the instructions may be emailed to the veterinary no earlier than noon on the last day of the show.

2. What happens if the vet is unable to get to the arena on time (delayed by an emergency)?

Answer: All horses that are scheduled to be drug tested should remain on the show grounds until they are tested or 1 hr after the show has finished whichever comes first. If the vet is still not able to get to the arena by 1 hr after the show has finished, the drug testing shall be automatically cancelled.

3. Can the Drug Testing Committee 'designate' a Show Official to authorize the cancellation of the testing for unforeseen circumstance?

Answer: Only the Chair of the Drug Testing Committee can cancel the testing.

4. What happens if the instructions indicate to test the winning horse of a class and that horse was also the winning horse of another class that was selected? Does one blood sample collection suffice?

Answer: One blood sample collection would suffice.

5. What happens if the horse that was selected (any class / random testing) does not remain on the grounds until the end of the show? How & when does the test get done?

Answer: The horse would forfeit all placings and points earned at the show.

6. What happens with unused Drug Kits?

Answer: Unused drug kits may be given to the Show Steward to be returned to Maxxam. (I need to see if they can be returned to Maxxam for a credit towards a future order).

Attachment 1 – Instruction Letter to Show Steward & CC to Vet

You Name
Address
Phone Number

Name of Show Steward
Show Steward
Show
Address
City, Province, Postal Code
Phone Number

RE: Drug Screening for the (name of the show as it appears in the Premium List with Date and Location)

As stated below, the rules require the draws to be taken as late as possible on the last day of the show. The enclosed sealed envelope should not be opened until you arrive on the Show Grounds and are with the Show Steward. Once the collections are done please return the specimens and the container to Maxxam. As noted in the enclosed letter, Maxxam does not want the name of the horse added to any of their documentation – they only use their reference number for processing results.

The Show Veterinary will be reimbursed for shipping expenses, please have them submit courier bills along with their invoice for services directly to the Peruvian Horse Association of Canada.

Peruvian Horse Association of Canada

Attention: Willie Johnson
250 Prestwick Close SE
Calgary, AB T2Z 4Y4
Email: willie-jj@hotmail.com

Section 2: DRUGS AND FORBIDDEN SUBSTANCES

a) The exhibitor or his agent is to advise the Horse Show Manager or Secretary in writing of all drugs administered in any fashion within seventytwo (72) hours prior to or during the show. This information is to be made available for inspection by anyone interested.
No horse shall be eligible for competition in any class if it has been administered a forbidden substance, i.e. any stimulant, depressant, tranquillizer or local anesthetic which might affect the performance, temperament or courage of the horse. Also prohibited are any drugs which might mask or screen the presence of forbidden substances. Any horse entered in an approved show is subject to examination by the official Show Veterinarian. Such examinations may include physical, saliva, urine and blood tests at the discretion of the veterinarian. Refusal to submit a horse for examination and to cooperate with the official Show Veterinarian and technicians constitutes a violation and subjects the responsible person to penalties. There will be ZERO tolerance. Mandatory testing fee per horse on entry form: a drug testing fee of \$10.00 per horse for any PHAC approved show held in Canada. Shows will remit the total of fees to the secretary or treasurer of the PHAC and fees for drug testing will be paid by the PHAC. It will be the responsibility of the drug testing committee to arrange for the drug testing at shows they deem should be drug tested. The drug testing shall take place on the last day of the show as late as possible in the day, preferably subsequent to the Barrida of Champions.

Call if you have any questions, my contact number is listed above.

Thanks,
Your name
PHAC Drug Testing Committee

CC: Vet Clinic

Attachment 2 – Horse Selection Letter

(this letter should be placed in a sealed envelope and mailed with the instructions letter)

Your Name & Address
Phone Number

Date

Name of Show Steward
Show Steward
Show
Address
City, Province, Postal Code
Phone Number

RE: Drug Screening for (name of the show, dates and location of the show)

Hi (name of Show Steward)

The following classes / horses have been selected for drug testing at this year's show.

Class Selections:

Class Number, Name of the class

Winner of Class – (list name of show if clubs are doing a joint show)

(If it has been decided that testing will not be done for the Regional Show(s) use Attachment 3)

Sincerely,
Your name

Maxxam recommendations:

- Cross reference the Maxxam reference number to the horse being tested for show records only
- Do not include the name of the horse on documentation or samples being shipped back to Maxxam, they only process samples by their reference number

If results come back positive on one of their reference numbers then we will need to be able to identify the horse from the show records.

CC: Name of Veterinary Clinic

Attachment 3 – Horse Selection Letter if no Drug Screening is being done for a Regional Show
(this letter should be placed in a sealed envelope and mailed with the instructions letter)

You Name and Address
Phone Number

Date

Name of Show Steward
Show Steward
Show
Address
City, Province, Postal Code
Phone Number

Dr. (Name)

RE: Drug Screening for the (name of the Regional Show, Date and Location)

This letter/email is to confirm that there will be no random drug testing at this year's (name of show) Regional Show. Please retain this letter/email on file for at least 10-days in the event you are asked to show written notification.

Please do not hesitate to contact me if you have any questions.
Thanks,

Your Name
PHAC Drug Testing Committee

CC: Vet Clinic